

**Croft Good Neighbour Scheme Initial Meeting**  
**Tuesday 19th May 2015**  
**Venue - Pavilion, Winston Avenue**

Item	Detail	Action
<p><b>Attendance:</b></p> <p><b>Apologies:</b></p>	<p>Chris Greenhill  Gillian Nuttall  Marion Turner  Nick Broughton  Pippa Chapman  Kath Muir  Marjie Smith  Diane Wing  Jo Ling (RCC)</p> <p>Brian Whittaker</p>	
<p><b>Matters Arising:</b></p>	<p><b><u>Future meetings venue</u></b> - The decision was made to keep the venue for future meetings as the Pavilion, Winston Avenue.</p> <p><b><u>Bank Account</u></b> - The application and the 3 signatories details have been provided to Barclays Bank, Enderby and the paperwork sent off by them.  Once we have been informed of the Bank Account details Chris Greenhill will contact Jo Ling for the funding to be transferred. He will also contact Gillian Nuttall &amp; Chris Beszant to purchase website and mobile phone respectively.  Gillian Nuttall offered to phone Barclays to chase up.</p> <p><b><u>Constitution</u></b> - This document was accepted previously pending confirmation from the Treasurer as to the name being used on the Bank Account application. The title of the group is to be Croft Good Neighbours. The 3 Officers signed the Constitution.</p> <p><b><u>Website</u></b> - Gillian Nuttall advised she had sourced an alternative website provider which better suited our requirements. It was agreed that once the Bank Account had been set up and funding transferred then Gillian would set everything up and was happy to manage the website. She will provide a "dummy" of the website design for the next meeting.  URL will be croftgoodneighbours .co.uk</p> <p>Jo Ling will contact Steve Blackburn (Parish Clerk) to enquire whether we could have a page on the Parish Website giving brief information and link to our own website (once set up). She will provide him Gillian's details for set up.</p> <p>Chris Greenhill will contact Leicestershire Villages Website co-ordinator and Gillian Nuttall will contact Streetlife co-ordinator to enquire as per above point</p> <p><b><u>Logo</u></b> - Gillian was encountering problems trying the change the figures used on the logo. Kath Muir offered to draw these freehand in a usable format for Gillian to use.</p> <p><b><u>Freebies for launch</u></b> - Suitable items were discussed as per previous meetings but it was agreed we are unable to move forward with this until the Bank Account has been set up and the Logo sorted. Item for next Agenda</p>	<p>Chris Greenhill</p> <p>Gillian Nuttall</p> <p>Gillian Nuttall</p> <p>Jo Ling/ Gillian Nuttall</p> <p>Chris Greenhill/ Gillian Nuttall</p> <p>Gillian Nuttall/ Kath Muir</p>

